

Anthony Brownlee

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Senior Project Manager

Anthony can capitalize on over twenty years of IT experience to successfully lead projects to completion. He offers exceptional skills in team building, developing project scope, customer and vendor relationships, and process and design improvement.

Certifications

Project Management Professional (PMP), Project Management Institute – June 2013
Certified Scrum Master (CSM), Scrum Alliance – September 2021

Professional Experience

TEKsystems Global Services

March 2022 to Present

Practice Architect – Enterprise Operations

- Assisted with scope creation and pricing of opportunities with new customers.
- Supported a team of 60 Service Delivery Managers and their leadership with engagement start up, best practices, and transition of processes from new customers.
- Acted as Scrum Master when starting projects that required large numbers of contractors or an accelerated timeline.
- Engaged with client technical teams to complete knowledge and process transition.

January 2019 to March 2022

Global Delivery Manager – Workplace Services

- Responsible for portfolio of 9-12 customers and all workplace services projects with those accounts.
- Assisted with solutioning of opportunities with new customers.
- Supported a team of 8 Delivery Managers including professional development and disciplinary actions.
- Responsible for all change management processes on projects in portfolio.
- Closely monitored financial and customer satisfaction metrics of all projects in portfolio.
- Enforced corporate Project Management Life Cycle and methodology policies that were modeled closely off PMI best practices.
- Trained new Delivery Managers and guided existing in corporate PMLC and methodology best practices.
- Travelled extensively in support of projects.

TEKsystems Global Services (cont'd)**May 2014 to January 2019****Delivery Manager**

- Responsible for multiple logistically complex, geographically diverse projects, including:
 - \$4.4 Million Building Management IoT network remediation at 2,500 sites across the U.S. for a Financial Services client.
 - \$300K PC Refresh project for a Hospital that led to client re-engaging with TEKsystems for a \$1 Million Windows 10 deployment project.
 - \$1.3 Million project to install over 19,000 credit card devices at client's 1100 Retail locations across the continental US and Alaska.
 - \$4.3 Million project with a team of 33 Project Coordinators and Project Managers to perform security assessments at 8,000 financial sites nationwide.
 - \$3.1 Million nationwide project installing and configuring televisions, tablets and phones at over 4500 Retail locations.
- Responsible for controlling and tracking financials of project.
- Interviewed and hired contractors for various roles across engagements.
- Created and presented project status reports to all levels of both internal and customer leadership.
- Assisted other team members with various projects during critical stages.

Central Technology Consulting Group**July 2013 to May 2014****Project Management Consultant**

- Successfully managed project to image and deliver 150 new laptop computers to a geographically diverse crude oil trucking fleet.
- Led project to upgrade terminal automation software at refinery product loading facilities.
- Gathered requirements and built scope for implementation of new IT Service Desk software.
- Managed support project to troubleshoot, repair and deploy custom-built software that developed severe performance issues.
- Built relationships with several business units, gathering information about their processes and wish-list of projects.

Celeritas Technologies**April 2007 to July 2013****Data Center Manager**

- Led project to reconfigure network to improve performance, increase security and simplify the network.
- Developed process to complete e-mail discovery and analysis in preparation for legal actions.
- Assisted executive leadership with office relocation, including specification and design of new data center, collection of bids, supervision of build out and move of IT assets to new location.
- Provided technical expertise to sales team while planning various client projects.
- Negotiated and consolidated support contracts on all critical data center hardware.
- Administered over 40 Windows 2000 through 2008, RedHat and CentOS servers, including Active Directory, DNS, DHCP, Distributed File system and VMWare ESXi and VMWare Server.
- Configured firewall, DNS and servers for launching new websites and applications.
- Trained and mentored junior level employees.

Examintetics, Inc/Exemplar International**May 2002 to April 2007****Manager, Network Operations**

- Worked with executive management and contractors to build space in new building including new data center, network and phone cabling and new phone system.
- Planned and executed move of servers from facility in New York City to local hosting facility.
- Promoted to management during reorganization of company.
- Supervised team of three Network administrators and support personnel.
- Developed security, acceptable use, and disaster recovery/business continuity policies.
- Established and maintained relationships with various supply, data/voice and support vendors.
- Created and managed team budget.
- Administered telephone system including VoIP endpoints.
- Continued to work with Active Directory, DNS, DHCP, Windows and Linux servers as escalation point for network administrators.

Network Administrator

- Administered fifteen Windows NT, 2000 and 2003 servers.
- Provided help desk support for 50 employees using Windows 98, 2000, ME and XP.
- Merged Windows NT and 2000 domains into single Active Directory domain, migrating all users and e-mail accounts.
- Implemented Exchange 2000 and later, Exchange 2003 server.

Education & Training

- PMP Exam Preparation Course, PMI KC Mid-America Chapter.
- Certified ScrumMaster Course, Platinum Edge.
- Microsoft Certified Systems Administrator + Messaging, Windows Server 2000 and 2003.
- University of Missouri-Kansas City, Administration of Justice and Political Science, 1992-1994
- United States Marine Corps, Honorably Discharged, February 1992